

Legacy High School
Letter of Agreement
Evergreen Education Association and Evergreen Public Schools
2023-2024

The Evergreen Education Association (hereinafter EEA) and Evergreen Public Schools (hereinafter EPS) recognize that Legacy is a small specialty school that serves some of our most traumatized and at-risk students. Therefore, EEA/EPS agree to the following for the 2022-2023 school year:

1. Delivery of Instruction:

- On campus students will attend in-person classes 5 days per week with a target class size of 18-24.
- Teachers will have a total daily caseload of 150 students including online students
- For the months of October through May, upon request, individual class lists will be made available for the 1st of the month counts for classroom teachers that indicate the primary classroom teacher in co-taught classes.
- Every effort will be made to assign teachers to the same online and in-person preps.
- Teachers may have no more than 4 preparations in a term (including HRT) based upon a 1.0 FTE.
- Independent study between staff and students will be brought to the administration's attention to determine if there are other options.

2. Schedule: Campus and Online

- Teachers will have a daily prep period and one period assigned to support online students per 1.0 FTE teacher.
- Monday PM time is reserved for online work, ALE paperwork, or directed by admin as needed.

3. Open Doors:

- The Open Doors Program staff be allowed 2 hours each week to complete weekly contacts for non-attending students and Indicators of Academic Progress (IAPs) as required by OSPI Open Doors Program policy.
- The Open Doors Program will have a target student enrollment class of 75 students. If an overage is unavoidable the administrator and employee will meet to discuss and implement remedy(ies) before additional students are added to the enrollment. If it is not resolved, it shall be forwarded to Labor Management for resolution.

4. Legacy Online Advisor

Students that attend in-person will not additionally be counted for the online Legacy Online Advisory (LOL Advisory) towards overage numbers for the teacher who has them assigned to the in-person class.

- Every effort shall be made for students to remain with the assigned Legacy Online Advisor for the entire year.
- If a Legacy Online Advisory (LOL Advisory) class exceeds 30 students per full-time teacher, the administrator and employee will meet to discuss and implement remedy(ies). If it is not resolved, it shall be forwarded to Labor Management for resolution.

5. On Campus HRT Students

- HRT classes will be created with an equal number of on-campus students divided among full-time classroom teachers and proportionally by individual FTE to others.
- If an HRT class exceeds 18 students per full-time teacher, the administrator and employee will meet to discuss and implement remedy(ies). If it is not resolved, it shall be forwarded to Labor Management for resolution.

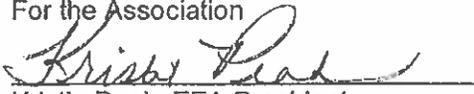
6. ALE Paperwork Requirements

- Monday PM time is reserved for communicating with students and families and completing ALE paperwork.
- Every attempt will be made to balance the distribution of ALE paperwork among all Legacy High School teachers based on FTE. If distribution of ALE paperwork is disproportionate, the administrator and employee will meet to discuss and implement remedy(ies). If it is not resolved, it shall be forwarded to Labor Management for resolution.

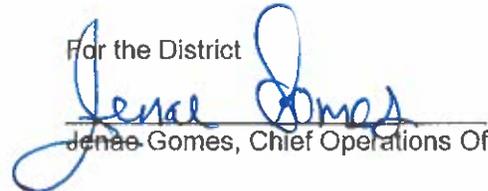
Revisit in May 2024 for the 2024-25 school year.

Signed this date of October 24, 2023.

For the Association


Kristle Peak, EEA President

For the District


Jenae Gomes, Chief Operations Officer